



TOWN OF SWAMPSCOTT

OFFICE OF THE PLANNING BOARD

ELIHU THOMSON ADMINISTRATION BUILDING
22 MONUMENT AVENUE, SWAMPSCOTT, MA 01907

MEMBERS

ANGELA IPPOLITO, CHAIR
JEFFREY BLONDER, VICE CHAIR
CLINTON BENCH
GEORGE POTTS
JR YOUNG

STAFF

HELEN KENNEDY, SECRETARY
S. PETER KANE, TOWN PLANNER

OCTOBER 1, 2014 MEETING MINUTES

Time: 9:35– 9:45 pm

Location: Swampscott High School, 200 Essex St, Room B208

Members Present: A. Ippolito, J. Blonder, C. Bench, G. Potts, JR Young

Members Absent: none

Others Present: Pete Kane (Town Planner), Board of Selectmen, Thomas Younger (Town Administrator), Michael Callahan, William Luster

Meeting called to order at 9:35 pm by Chair Angela Ippolito.

JOINT MEETING WITH BOARD OF SELECTMEN

Meeting was opened with an explanation by Town Planner Kane regarding the Atlantic Crossing subdivision (under construction) and the approval process required for each lot to be sold. Per the Planning Board covenant with the developer for the creation of the subdivision way and services, a Certificate of Performance must be signed off by the Planning Board for each property as it is ready for sale. Similarly, the Land Development Agreement signed by the Board of Selectmen and developer when the municipal land was sold requires that the Board of Selectmen sign a Certificate of Substantial Completion for each home prior to sale.

Town Planner Kane explained that in an effort to streamline this process, he and Town Counsel determined that a subcommittee could be formed between the two boards. That subcommittee can then serve on both board's behalf and sign off on both certificates – as the property owner is ready to sell lots.

He asked the two boards to consider this option.

After some discussion by the boards, each made a determination regarding the makeup of the subcommittee. Laura Spathanas (Board of Selectmen) made a motion that Naomi Dreeben would represent the Board of Selectmen on the subcommittee with Matt Strauss as an alternate – voted unanimously. JR Young (Planning Board) motioned that Angela Ippolito to represent the Planning Board on the subcommittee with Clinton Bench as an alternate – voted unanimously.

Jeff Blonder and L. Spathanas both motioned that the subcommittee then be made up of those individuals along with Town Planner Kane – voted unanimously.

The meeting was then adjourned at 9:45p.

S. Peter Kane
Town Planner